

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
MEETING SUMMARY**

May 10, 2016

6:00 p.m.

**Loudoun County Government Center
1 Harrison Street, S.E., Leesburg, VA
Board Room**

Committee Members Present: Matthew Letourneau, Chairman
Tony Buffington
Ralph Buona
Koran Saines

Committee Members Absent: Phyllis Randall

Board Members Present: Geary Higgins

A recording of this meeting is available at:

http://loudoun.granicus.com/MediaPlayer.php?view_id=68&clip_id=4482

CALL TO ORDER

Chairman Letourneau call to order the meeting of the Finance/Government Operations and Economic Development Committee at 6:02 p.m.

Chairman Letourneau announced one of the three credit agencies results from Fitch received AAA rating with a stable outlook. He added the County was upgraded on the Metrorail Service District Improvement Revenue Bond Series to AA+.

1. Monthly Department of Economic Development Report

The Department of Economic Development's monthly statistical report shows leading economic indicators for Loudoun County, and key department performance indicators.

Michael Salinas, Economic Development, gave a brief update on capital investment growth commercial vacancy rates, and lease rates. He announced Small Business Week 2016 would begin Monday, May 16 and conclude with the Spring Farm Tour, May 21 and 22. He added more information was available on the new free app – Loudoun Small Business Week 2016.

Election District: Countywide

Staff Contacts: Buddy Rizer, Economic Development

2. CONTRACT AWARD/Architectural and Engineering Services for the New Loudoun County Animal Services Facility

The purpose of this contract is to award a contract for the design of the New Loudoun County Animal Services Facility. Request for Proposal No. 313 was issued on October 1, 2015 for Architectural and Engineering Services for the New Loudoun County Animal services Facility. Ten (10) proposals were received on November 6, 2015 and evaluated by a Proposal Analysis Group (PAG). As a result of the PAG's evaluation of the proposals and interviews with the shortlisted, the firm of Animal Arts Design Studios, Inc., was determined to be the most qualified. The current Animal Services facility, located in Waterford, was acquired in 1964, and is physically compromised, requiring chronic and costly repairs to the structure, plumbing, septic, electrical and grounds. The new facility seeks to provide a space located near the population center to better serve the County through community programs and outreach, while being more accessible to a larger number of citizens. The Consultant is proposing a design process that places a focus on disease management, animal health and welfare, human safety, and structures that are esthetically pleasing while containing noise and offering energy efficiency. The Consultant's designs in other jurisdictions have enabled municipalities to create healthier, more successful venue for pet adoptions and it is hoped that the new facility will play a significant role in improving the live release rate for homeless pets in Loudoun County. Sufficient funding is appropriated in the Animal Services Facility capital project account in the Capital Fund to award this contract.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to award the contract for Architectural and Engineering Services for the new Loudoun County Animal Services Facility to Animal Arts Design Studios, Inc., in the total estimated amount of \$1,459,829. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Catoclin

Staff Contacts: Joe Kroboth, Transportation and Capital Infrastructure
Mark Hoffman, Transportation and Capital Infrastructure
Christopher Bresley, Finance and Procurement

3. AWARD AUTHORITY INCREASE/Architectural and Engineering Design Services for the Route 7/659 Interchange

The Board of Supervisors awarded the contract for the construction of the Route 7/659 Interchange to Shirley Contracting, Inc. on May 20, 2015. Notice to Proceed was issued on September 8, 2015 and construction activity is ongoing. Construction completion is currently planned for the Summer of 2018. Utility relocation work for the project began in December 2014 including relocations by Washington Gas, Dominion Virginia Power and Verizon as well as other communications providers. Originally planned for completion in the Fall of 2015, utility relocation work has been ongoing and concurrent with the start of construction. Throughout the course of construction, Dewberry Consultants LLC, as the Engineer of Record, provides construction administration services. An additional change order of \$100,000 for Dewberry's contract is now needed to provide additional construction support, additional field

surveying and utility coordination efforts. These efforts include meeting attendance and ongoing coordination with utilities as well as additional surveying for utility relocation and confirmation of quantities relative to the site work and other construction phase support anticipated through the completion of the project's construction phase. The approval of this change order is pending the approval of the Finance/Government Operations and Economic Development Committee. This change order combined with the previous change orders has exceeded staff authority. Since April 13, 2013, a total of \$448,151 in change orders has been requested with \$348,151 having been approved under staff authority. Sufficient funding is available in the Route 7/659 Interchange design capital account to increase the contract award authority by \$100,000.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee authorize the Purchasing Agent to increase the award authority for the Architectural and Engineering Design Services for the Route 7/659 Interchange contract awarded to Dewberry Consultants, LLC by \$100,000 for a new total amount of \$2,805,100. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Ashburn

Staff Contacts: Joe Kroboth, Transportation and Capital Infrastructure
Melissa Tello, Transportation and Capital Infrastructure
Christopher Bresley, Finance and Procurement

4. CONTRACT RENEWAL/Solid Waste Engineering and Monitoring Services

The purpose of this item is to renew the contract for Solid Waste Engineering and Monitoring Services. The purpose of this contract is to perform a variety of tasks to support the Loudoun County Solid Waste Management Facility operations and facility compliance with applicable local, State, and Federal regulations. The scope of work for this contract includes: responding to existing recurring requirements for technical review of data collected through installed and operational environmental monitoring systems; ad hoc landfill engineering, permitting, and environmental engineering services; preparation of summary regulatory compliance reports and recommendations for action; preparation, submittal and coordination with the Virginia Department of Environmental Quality for permit amendments; and the preparation of design and construction bid documents and construction oversight for multiple projects. This contract is also managing the Landfill Excavation and Reclamation Project that began in March of 2015. Sufficient funding will be available in the Department of General Services Waste Management FY 2017 Operation and Landfill Remediation Project Budgets.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to renew the contract for Solid Waste Engineering and Monitoring Services with Solid Waste Services, LLC in the estimated amount of \$1,438,099. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Catocin

Staff Contacts: Ernest Brown, General Services
Mike Fairbanks, General Services

Christopher Bresley, Finance and Procurement

5. CONTRACT AWARD/ Contracts with Potential Service Providers through the Children's Services Act for At Risk Youth and Families

Formerly known as the Comprehensive Services Act, the Children's Services Act for At-Risk Youth and Families (CSA) was established in 1992 to create a collaborative system of services that is child-centered, family-focused and community-based addressing the strengths and needs of troubled and at-risk youths and their families in the Commonwealth of Virginia. These services are mandated per Code of Virginia §2.2-5200. On June 5, 2012, the Board of Supervisors authorized the Purchasing Agent to award contracts with potential Comprehensive Services Act for At-Risk Youth and Families (CSA) Service Providers in the estimated amount of \$9,400,000 for the period of July 1, 2012 through June 30, 2013 with the option to renew for up to three (3) additional one (1) year periods, subject to annual appropriations. The current and final contract term is due to expire on June 30, 2016. Services under this program are exempt from competition per §2.2-4345, paragraph 14 of the Code of Virginia.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to award contracts with potential Comprehensive Services Act for At-Risk Youth and Families service providers in the estimated amount of \$8,994,056 for the period of July 1, 2016 through June 30, 2017 with the option to renew for up to three (3) additional one (1) year periods, subject to annual appropriations. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Countywide

Staff Contacts: Ellen Grunewald, Family Services
Lesley Abashian, Family Services
Ravi Palaniandy, Finance and Procurement

6. CONTRACT AWARD/Day Support and Employment Services

The Department of Mental Health, Substance Abuse and Developmental Services (MHSADS) provides a range of support programs to help individuals with mental illness and developmental disabilities retain jobs and provide volunteer services in the community. These programs are provided through a combination of County and contracted services. Since 2007, Loudoun County has participated in a regional cooperative procurement lead by Fairfax County for Employment and Developmental Day Services for individuals with developmental disabilities. By participating in this cooperative procurement, the County has access to a pool of providers for these services, as well as a regional rate structure. Historically, the County has utilized Every Citizen Has Opportunities, Inc. and St. Johns Community Services under this contract. Recently, Fairfax County awarded contracts consisting of a base term of April 1, 2016 through June 30, 2017, with up to four (4) one-year renewal options.

Sufficient funding is available in the Department of MHSADS' FY 2016 and FY 2017 Adopted Budget Plans to support the cost of services through June 30, 2017. State funding is not available to offset the cost of these services.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to award the contract for Day Support and Employment Services to a pool of providers listed in Attachment 1 of the Finance/Government Operations and Economic Development Committee item in the amount of \$2,062,844. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Countywide

Staff Contacts: Margaret Graham, Mental Health, Substance Abuse & Developmental Services

Sara Westfall, Mental Health, Substance Abuse & Developmental Services

Diane C. Smith, Finance and Procurement

7. CONTRACT RENEWAL/Operation of the Homeless Services Center

This contract serves the Homeless Services Center by operating a County facility located on Meadowview Court in Leesburg. This facility includes the Emergency Homeless Shelter, the Drop-In Center, Cold Weather Shelter, and the Permanent Supportive Housing on-site program as well as eight scattered off site apartments. The Department of Family Services acts as the contract administrator providing oversight of each of the programs and provides overall financial supervision of the program. From July 1, 2014 to June 30, 2015 these facilities assisted approximately 650 individuals. On July 15, 2015, the Board of Supervisors authorized the Purchasing Agent to award the contract for the Homeless Services Center to the Volunteers of America, Chesapeake, in the amount of \$1,045,388. The current contract period ends on September 30, 2016. Sufficient funding for the first nine months of the contract renewal is available in the Department of Family Services' FY 2017 operating budget and from state and federal grant funding. Funding for the remaining three months is subject to Board of Supervisors' appropriation for FY 2018.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to renew the contract for the Operation of the Homeless Services Center with Volunteers of America, Chesapeake, for the period of October 1, 2016 to September 30, 2017, in the amount of \$1,045,388. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Leesburg

Staff Contacts: Ellen Grunewald, Family Services

Hope Stonerook, Family Services

Diane C. Smith, Finance and Procurement

8. CONTRACT RENEWAL/Companion Services

Companion Services are currently provided in the homes of eligible individuals who are 18 years and older who are physically or mentally incapacitated, or individuals over 60 years old who need assistance with activities of daily living. The Companion Program also provides a

service to intervene in Adult Protective Services (APS) situations to protect individuals and stabilize critical and, at times, life-threatening situations. The services provided are: light housework, shopping, meal preparation, bathing, dressing, toileting, eating/feeding, supervision, and/or limited socialization activities. On June 17, 2015, the Board of Supervisors authorized the Purchasing Agent to renew the contract for Companion Services with The Home Care Team, Inc. in the amount of \$1,057,427. The current contract period ends on September 30, 2016. Sufficient funding for the first nine months of the contract renewal is available in the Department of Family Services' FY 2017 operating budget and from state and federal grant funding. However, Contract renewal is not contingent on state or federal funding. Funding for the remaining three months is subject to Board of Supervisors' appropriation for FY 2018.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to renew the contract for Companion Services with The Home Care Team, Inc., for the period October 1, 2016 to September 30, 2017 in the amount of \$1,057,427. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election District: Countywide

Staff Contacts: Ellen Grunewald, Family Services
Hope Stonerook, Family Services
Diane C. Smith, Finance and Procurement

9. FY 2016 Capital Improvement Program Amendment/Cash Proffers for Brambleton District Park West

An amendment to the FY 2016 Capital Improvement Program (CIP) is required in order to appropriate additional funds for the Brambleton District Park West Project. Appropriate cash proffer contributions have been identified to provide supplemental capital funding to the Brambleton District Park West project. Zoning Administration staff issued cash proffer determination (ZCOR-2014-0229) indicating the cash proffer requested is appropriate for the proposed uses.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors amend the FY 2016 Capital Improvements Program and budget and direct staff to execute a budget adjustment to appropriate \$650,000 in cash proffers, as outlined in Table 2, in the Public Facilities Fund and transfer that amount to the Capital Fund, to provide for the necessary change orders to the Brambleton District Park West project. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Election Districts: Blue Ridge, Dulles

Staff Contacts: Julie Crim, Transportation and Capital Infrastructure
Melissa Tello, Transportation and Capital Infrastructure
Joe Kroboth, Transportation and Capital Infrastructure

10. Update from Loudoun Water

During a joint meeting between the Board of Supervisors (Board) and the Loudoun Water Board of Directors in April 2015, Loudoun Water agreed, in an effort to develop more regular information sharing, to attend future Board Finance/Government Operations and Economic Development Committee meetings to provide updates on the Authority's finances.

Shaun Kelley, Chair of the Loudoun Water Board of Directors, presented an overview of Loudoun Water, results for the 2015 audit and several highlights of 2015. He added that the Beaverdam Reservoir would be closed in 2017 and 2018 to make necessary repairs. He asked that the county let Loudoun Water know of complaints so that they can continue to make improvements.

Dales Hammes, Loudoun Water General Manager, summarized the Loudoun Water 5-Year Plan of Finance.

Robyn Bailey, Loudoun Water Business Relations Manager, provided highlights of business activity to improve economic development.

Supervisor Buffington asked for an announcement on the Beaverdam Reservoir closures that the Supervisors could include in their newsletters.

Supervisor Saines requested ongoing project updates that could also be included in the district newsletters.

Election District: Countywide
Staff Contacts: Charles Yudd, County Administration
Gwen Kennedy, County Administration

11. Update from Loudoun Museum

In December, 2015, the Board voted to direct staff to program \$156,000 for the Loudoun Museum contribution in the FY 17 Proposed Budget; establish an Executive Oversight Committee for the purpose of providing assistance and guidance to the Museum in hiring a development manager (who would be an employee of the Museum) to establish and execute a development plan; and direct staff to develop a Memorandum of Understanding between the County and the Loudoun Museum. This action came about after study by a committee of staff and community stakeholders, as well as ongoing concern about the Museum's reliance on county funding and the Museum's apparent inability to achieve and maintain financial self-sufficiency. Since December, staff had conducted significant legal research and developed four possible options within the parameters of the research. This item presented the options to the Board, the museum's preferred option, a staff recommendation and a general outline of the terms that would exist in the Memorandum of Understanding that would need to be developed to codify the arrangement.

More information is available online at:

http://loudoun.granicus.com/MediaPlayer.php?view_id=68&clip_id=4482&meta_id=99095

Tim Hemstreet, County Administrator, provided background on the collaboration between the County and the Loudoun Museum. He explained that the motion approved by the Board in December 2015 to enter a Memorandum of Understanding (MOU) and establish an Executive Oversight Committee could potentially put the Loudoun Museum's 501(c)(3) status in jeopardy. He stressed that the Board had the option to include the following in the MOU: a termination clause; fundraising benchmarks; types of museum activities; routine update requirement; a development plan; and operational goals.

Chairman Letourneau requested staff to research if Transient Occupancy Tax (TOT) funding was available for the funding source.

On May 10, 2016, Vice Chairman Buona moved that the Finance/Government Operations and Economic Development Committee (FGOEDC) recommend to the Board of Supervisors approve Option 1; Use of Contractual Development Services as detailed in the May 10, 2016 FGOEDC item and direct staff to develop a Memorandum of Understanding with the Loudoun Museum that will be returned to the Board at a later date for action. Seconded by Supervisor Buffington. The motion passed (3-0-1-1; Chairman Letourneau abstained and Chair Randall absent for the vote).

Election District: Leesburg

Staff Contact: Julie Grandfield, County Administration

Megan Bourke, Management and Budget

12. Statewide Fire Prevention Code Amendments

Since last summer, Chief Brower had been working with the Board's legislative liaisons in Richmond, Hefty, Wiley and Gore to seek improvements to the current process used by the Board of Housing and Community Development to update the Statewide Fire Prevention Code (SFPC). The main concern was that the process and the membership of the various stakeholder groups and committees involved was heavily weighted in favor of the building and related property industry and did not allow for enough representation or input from the fire safety community.; nor was the process as transparent as it could be. The immediate concern was that staff from the Department of Housing and Community Development was leading a rapid effort to make changes to the SFPC without clear direction nor an understanding of need. This process was proceeding at a rate that was not conducive to consistent attendance by local fire officials.

More information is available online at:

http://loudoun.granicus.com/MediaPlayer.php?view_id=68&clip_id=4482&meta_id=99106

Chief Keith Brower, Fire, Rescue and Emergency Management, introduced the following: Chief Linda Hale; George Hollingsworth, Fairfax County Fire Department Captain and President of the Virginia Fire Prevention Association; Rob Dawson, Assistant Chief with

Chesterfield County Fire and EMS Services, Fire Marshall, and the one Virginia Fire Services Board vote on the Board of Housing and Community Development; and Bill Lloyd, temporary employee for Loudoun County Fire, Rescue and Emergency Management brought on to assist with constant presence at the code hearings.

Chief Brower pointed out how the proposed changes to the fire prevention code would weaken the enforcement of the code at the local level. He mentioned the differences in the Virginia building code that once adopted by the state may not be changed at the local level and the Virginia Fire Prevention code that applies statewide, but the locality can amend to deal with local issues pertaining to fire prevention without being in conflict of the Virginia building code requirements.

Vice Chairman Buona suggested that Chief Brower return to the Board of Supervisors with an outline of the process for making changes to the fire prevention code that could be included on the next legislative agenda.

Chairman Letourneau stated that he would be sharing this information with the Metropolitan Washington Council of Governments.

On May 10, 2016 Chairman Letourneau moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors to send a letter to appropriate entities expressing concern with process being used by the Department of Housing and Community Development to develop/amend the Statewide Fire Prevention Code. The Committee further recommends that the letter be released to the public and media and that it be shared with other jurisdictions' governing bodies. Seconded by Vice Chairman Buona. The motion passed (4-0-1, Chair Randall absent for the vote).

Election District: Countywide

Staff Contacts: Chief Keith Brower, Fire, Rescue and Emergency Management
Chief Fire Marshal Linda Hale
Charles Yudd, Assistant County Administrator
Gwen Kennedy, County Administration

13. Proposed Classification and Compensation Study

At its November 14, 2015, Board of Supervisors (Board) Orientation session, staff provided an issue paper titled Review of the County's Classification System and Pay Plan (Item #7a in the Board Operations Manual, pages 278 – 290). The issue paper presented background on the county's classification system and pay plan. It also indicated that the current classification system and pay plan can no longer adequately meet the present and future needs of the organization. The issue paper stated that staff would present an item in FY 2016 recommending that the Board consider whether it is appropriate to maintain the current compensation philosophy and competitive market as well as recommending that staff hire a consultant to conduct a classification and compensation study (hereinafter referred to as "the study"). At the Board Budget Worksession on March 15, 2016, Supervisor Letourneau moved

that the Board consider funding the study during the year end fund balance discussion in December 2016. The motion was seconded by Supervisor Higgins and passed unanimously (9-0). Staff requested the Finance/Government Operations and Economic Development Committee's (FGOEDC) feedback and their potential recommendation to the Board for direction to staff on two issues. The first issue is whether the FGOEDC wishes to recommend that the Board review the county's compensation philosophy and competitive market. Second, staff requested feedback on the proposed approach to conducting Phase 1 of the study and has included options with regard to its approach. Staff proposed conducting the study in two Phases. Phase 1 engages a consultant to analyze and benchmark our current classification system and pay plan and to make recommendations for modifying or replacing the current systems. Phase 2 would implement the changes to the classification system and pay plan directed by the Board. As referenced, funding for the study will be considered during the Board's year end fund balance discussion in December 2016. Funds are available in the Department of Human Resources operational budget to begin the study prior to the fund balance discussion in December 2016.

Jeanette Green, Director Human Resources, gave a brief background of the proposed classification and compensation study. She added that a sample Total Rewards Statement would be sent to the committee members.

Supervisor Saines requested the vendors list that provided the informal quotes.

On May 10, 2016, Chairman Letourneau moved that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors authorize staff to move forward with Phase 1 of the Proposed Classification and Compensation Study to include both reviewing the county's compensation philosophy and competitive market as well as staff's recommended scope of work contained herein. Seconded by Supervisor Buffington. The motion passed (4-0-1; Chair Randall absent for the vote).

Vice Chairman Buona moved a friendly amendment to provide each employee with a statement that quantified every benefit received as a dollar value. Vice Chairman Buona withdrew his friendly amendment.

Election District: Countywide

Staff Contacts: Jeanette Green, Human Resources

14. Internal Audit of Affordable Dwelling Unit Program and Housing Choice Voucher Program

The purpose of this item was to present the Affordable Dwelling Unit and Housing Choice Voucher Program Internal Audit Report prepared by CliftonLarsonAllen, LLP (CLA), the County's contracted Internal Auditors, as directed by the Board of Supervisors' Finance/Government Operations and Economic Development Committee. The Affordable Dwelling Unit (ADU) Program and the Housing Choice Voucher (HCV) Program are managed by the Department of Family Services. This program audit program evaluated the ADU processes and procedures through a review of current operations and internal controls. The

HCV program has been audited three times, from 2010 to 2015, including two single audits and an audit by the HUD Quality Assurance Division. The CLA approach for this internal audit was to follow up on the findings identified within the prior audit reports and assess the policies and procedures currently in place.

Keith Novak and Taylor Powell, CliftonLarsonAllen LLP, provided a summary of the Affordable Dwelling Unit and Housing Choice Vouchers Programs audits.

Election District: Countywide

Staff Contacts: John Sandy, County Administration
Penny Newquist, Finance and Procurement
Janet Romanchyk, Finance and Procurement

15. Quarterly Report/ FY 2016 Third Quarter Financial Update, Cash Proffer and Debt Report

At the request of the Finance/Government Operations and Economic Development Committee, staff provided a report on a fiscal quarterly basis which provided a projected year-end outlook for revenues and expenditures and brief description of indicators impacting the year-end projections. In addition to expenditure and revenue projections, the report included a review of cash proffer activity and a quarterly debt report.

Election District: Countywide

Staff Contacts: Erin McLellan, Management and Budget
Megan Bourke, Management and Budget
Doug Kinney, Management and Budget

16. Monthly Report/Implementation of the Enterprise Resource Planning (ERP) System

The Loudoun County Government and Loudoun County Public Schools began implementation of a new ERP System in January 2012. On December 4, 2013, the Board of Supervisors appropriated additional funds to complete implementation of all three phases of the System. In addition, the Board of Supervisors requested that staff provide monthly status reports based on cost, schedule, and technical milestones with associated variances. During the May meeting, information and recommendations for how to best proceed with the Project's system integrator was provided.

Vince Marchesano, Vivad Technologies, LLC, stated the Oracle phase 2 was officially restarted with Oracle Consulting Services.

Election District: Countywide

Staff Contacts: John Sandy, County Administration
Robert Middaugh, County Administration
Wendy Wickens, Information Technology
Penny Newquist, Finance and Procurement
Vince Marchesano, Vivad Technologies, LLC

17. Closed Session

The Finance/Government Operations and Economic Development Committee did not enter into closed session during the May 10, 2016 meeting.

Election District: Countywide

Staff Contact: Leo Rogers, County Attorney

ADJOURNMENT

Chairman Letourneau adjourned the meeting at 8:18 p.m.